



# ROCKLANDS COMMUNITY SHOP

## NOTES FROM COMMITTEE MEETING

held via Zoom on 21st October 2020

**Present:** PD, EJ, CJ, VM, PR(from 7.50) DS

**Apologies:** None

**Matters arising:**

- 1.CCTV cameras have been looked at by DS. System outdated and no replacements with same model available. DS looking for compatible cameras as these would be more easily installed than new system (that would cost ~£400-£500) which would require complete new cabling arrangement.
- 2.Big chiller has broken down again and Coldlink called out today to fix it. Now fixed but discussion about amount it is costing on regular basis and value-for-money of repairs. When new system installed, it will have guarantee and repair package included.
- 3.ION has been in to sort internet -DS will ask engineer if it is permanent fix, having found cause or another temporary repair.
- 4.Anti bac dispenser is still being sought (Action: DS)
- 5.Possibility of enhanced DBS checks has been investigated but found to be very costly. It was agreed that it is shelved for time being as more pressing matters are needing attention immediately.
- 6.Bank cards. MiB has shop card that can be used contactlessly only at moment.
- 7.Thank you gifts for volunteers agreed in principle. Managers to find how many volunteers are currently active and will report back.

**Update:**

- 1.Safeguarding policy has been circulated by VM and was agreed. VM will amend dates and send to NCF with grant application for funds towards post-Covid regeneration as requested.

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2. BL have requested end of year report and meeting/call with VM.
3. It was agreed to accept Sue Steel's offer to apply for PCF grant. PD will liaise and give her costs of replacement chillers etc
4. VM explained projected costs and sales that had been circulated at request of managers, using three different combinations of opening hours and numbers of staff. These are of necessity crude and estimated and not accurate but give ballpark figures. All options show a lack of profit for foreseeable future without a significant increase in sales or reduction of staff costs. After much discussion it was agreed that ideally we all want opening hours to be extended if we are to fulfil our mission statement to serve the community. However, this has to be done sustainably. It was agreed that applicant for a 20 hour position showed potential but would need training before being left to cope alone. EJ and PR agreed to meet with managers and agree a definitive roster for next few weeks to cover existing hours. (Action: PD to arrange). When agreed, a newsletter will go out advertising new hours and a publicity campaign launched.
5. Volunteer situation improving with several new ones (with differing levels of ability) coming forward.
6. AL has passed probationary period and is being given permanent contract with wage increase.
7. Pension queries are being sorted between VM and PR

**Meeting closed** at 20.21

**Next meeting** arranged for 4th November (time tbc)