

## Minutes for The Rocklands Community Shop Ltd Management Committee Meeting

Wednesday 20<sup>th</sup> June 2018

- Apologies for absence: Phil Dingle, Cath Jones, Shirley Colenutt
- Declarations of interest: none.
- Minutes of last meeting: to be signed at next meeting when CJ back, one amendment noted wrt Global.
- Matters arising (not already covered in agenda): none.
- Financial: balance of four accounts covered and see VM report. Again many thanks to SC for daily takings and PR for sage data input.

Grateful thanks to PR for allowing access to figures so PR and RS could produce a barchart comparing monthly figures for 2015, 16 and 17. A good exercise to give a prediction of what we need to break even, cautious optimism that we are heading in the right direction, even though the last three months have been static wrt last year.

- Retail sales and Wholesales suppliers: see NA report.

We have spare keys.

RS has made a small error on light fixings, and this is being resolved.

**ACTION RS**

Committee likes Dann's icecream, and feedback from those who have tasted in shop has been positive. Discussed prices and where to put, and will Dann's provide a freezer. To be contacted

**ACTION RS (and manager)**

Annual stocktake offer from MR, Russell and another to come into do prior to 08/18, we need to check with them before we action a date. Lovewell Blake must also confirm whether we need to have such a thorough stocktake.

**ACTION PR**

Discussed stockroom, but need to wait for PD to return and full committee before vote on it.

Bookers delivery should start in a couple of weeks, once summer lists in. Many thanks PR.

Breakdown procedure: just a short check sheet to make sure the obvious have not been missed (burnt out plug, fuse gone etc) before callout initiated.

**ACTION EJ and NA.**

Alternate milk supplier in hand-thanks to NA.

- Publicity: newsletter out many thanks to DS, PR, Sue Steel and Barbara Scase. Newsletters will happen quarterly-beginning May, August, November and February.
- Volunteers: put in here a lot of work going on here with MM and VM (see report). Many thanks to MM for advert for local village magazines.

**ACTION MB and VM continue**

Insert to go out in book bags?

Can we go into the high school to discuss volunteering in the shop-CJ to discuss with family.

PR to check out what is happening in Hingham and with Hingham Book.

**ACTION PR**

Volunteer newsletter-discussed. MT was happy to do, RS to check if this is still the case.

**ACTION RS**

- Events: moth trap to coincide with primary school campout (20/07/18) and also a bat listen with SS.
- Website & IT - Twitter - Facebook: Nextdoor to go to Simon via NA

- Correspondence : Muller stopping sales to shop. PO letter about GDPR-all in hand thanks to SS.
- Input from floor: none.
- AOB to be on agenda and discussed at next meeting
- Unless urgent matters arise the next meeting will be Wednesday 7.30pm 4<sup>th</sup> July 2018 at Rocklands Playing fields Pavilion unless we are advised to the contrary.

NB. Members must declare any personal interest in any item on the agenda and state whether they are also prejudiced. In the case of a personal interest the member may speak and vote on the matter. In prejudicial interests the member must withdraw from the room whilst the matter is discussed.

RCS hold open public meetings all are welcome